

Republic of the Philippines
PHILIPPINE DRUG ENFORCEMENT AGENCY (PDEA)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Philippine Drug Enforcement Agency (PDEA) in the CSC website:

ORIGINAL SIGNED
DIR IRISH C CALAGUAS
OIC, DDGA

Date: 02-Oct-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	Attorney V	ATY5-69-2007	25	₱ 989,268.00	Bachelor of Laws	3 year relevant experience	16 hours of relevant training	RA 1080	Coaching and Mentoring, Leadership	LPS
2	Chief Admin Officer (Supply Officer V)	CADOF-25-2007	24	₱ 879,588.00	Masteral Degree or Certificate of Leadership and Management from CSC	4 years supervisory and management experience	40 hours managerial and supervisory training taken within 5 years	Career Service (Professional) Second Level Eligibility	Coaching and Mentoring, Leadership	LMS
3	Attorney IV	ATY4-29-2007	23	₱ 787,248.00	Bachelor of Laws	2 year relevant experience	8 hours of relevant training	RA 1080	Coaching and Mentoring, Leadership	RO 10
4	Attorney IV	ATY4-20-2007	23	₱ 787,248.00	Bachelor of Laws	2 year relevant experience	8 hours of relevant training	RA 1080	Coaching and Mentoring, Leadership	RO 5
5	Attorney IV	ATY4-16-2007	23	₱ 787,248.00	Bachelor of Laws	2 year relevant experience	8 hours of relevant training	RA 1080	Coaching and Mentoring, Leadership	RO 6

6	Attorney IV	ATY4-26-2007	23	₱ 787,248.00	Bachelor of Laws	2 year relevant experience	8 hours of relevant training	RA 1080	Coaching and Mentoring, Ledearship	RO 9
7	Information Officer IV	INFO4-19-2007	22	₱ 704,604.00	Bachelor's Degree	3 year relevant experience	16 hours of relevant training	Career Service (Professional) Second Level Eligibility		PECIS
8	Attorney III	ATY3-18-2016	21	₱ 630,648.00	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080		ARMM
9	Attorney III	ATY3-25-2010	21	₱ 630,648.00	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080		IAS
10	Attorney III	ATY3-20-2007	21	₱ 630,648.00	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080		LPS
11	Attorney III	ATY3-21-2007	21	₱ 630,648.00	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080		LPS
12	Attorney III	ATY3-15-2016	21	₱ 630,648.00	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080		RO 10
13	Attorney III	ATY3-16-2016	21	₱ 630,648.00	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080		RO 12
14	Attorney III	ATY3-17-2016	21	₱ 630,648.00	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080		RO 13
15	Attorney III	ATY3-19-2007	21	₱ 630,648.00	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080		RO 4-A
16	Attorney III	ATY3-13-2016	21	₱ 630,648.00	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080		RO 8
17	Attorney III	ATY3-14-2016	21	₱ 630,648.00	Bachelor of Laws	1 year relevant experience	4 hours of relevant training	RA 1080		RO 9
18	Information Officer III	INFO3-19-2007	18	₱ 457,020.00	Bachelor's Degree	2 year relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility		CAR
19	Computer Programmer III	COMPRO3-244-2007	18	₱ 457,020.00	Bachelor's Degree relevant to the job	2 year relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility		POS

20	Admin Officer IV (Accountant II)	ADOF4-22-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		ARMM
21	Admin Officer IV (Accountant II)	ADOF4-39-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 1
22	Admin Officer IV (Accountant II)	ADOF4-19-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 11
23	Admin Officer IV (Accountant II)	ADOF4-42-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 12
24	Admin Officer IV (Accountant II)	ADOF4-37-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 13
25	Admin Officer IV (Accountant II)	ADOF4-25-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 3
26	Admin Officer IV (Accountant II)	ADOF4-31-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 4-A
27	Admin Officer IV (Accountant II)	ADOF4-24-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 4-B
28	Admin Officer IV (Accountant II)	ADOF4-26-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 5
29	Admin Officer IV (Accountant II)	ADOF4-20-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 6
30	Admin Officer IV (Accountant II)	ADOF4-41-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 7
31	Admin Officer IV (Accountant II)	ADOF4-35-2007	16	₱ 381,180.00	Bachelor's Degree in Commerce/Major in Accounting	1 year relevant experience	4 hours of relevant training	RA 1080		RO 9
32	Chemist II	CMT2-80-2007	15	₱ 348,120.00	Bachelor's Degree in Chemistry	1 year relevant experience	4 hours of relevant training	RA 1080		LS
33	Chemist II	CMT2-83-2007	15	₱ 348,120.00	Bachelor's Degree in Chemistry	1 year relevant experience	4 hours of relevant training	RA 1080		LS

34	Dangerous Drugs Regulation Officer II	DDRO2-25-2007	15	₱ 348,120.00	Bachelor's Degree relevant to the job	1 year relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility		RO 5
35	Dangerous Drugs Regulation Officer II	DDRO2-16-2007	15	₱ 348,120.00	Bachelor's Degree relevant to the job	1 year relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility		RO 6
36	Admin Officer III (Records Officer II)	ADOF3-35-2007	14	₱ 317,928.00	Bachelor's Degree	1 year relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility		ACAD
37	Legal Assistant II	LEA2-29-2007	12	₱ 265,788.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		LPS
38	Chemist I	CMT1-88-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		ARMM
39	Chemist I	CMT1-86-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		CAR
40	Chemist I	CMT1-87-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		CAR
41	Statistician I	STAT1-237-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		LPS
42	Chemist I	CMT1-120-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		RO 1
43	Chemist I	CMT1-130-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		RO 12
44	Chemist I	CMT1-91-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		RO 2
45	Chemist I	CMT1-92-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		RO 2
46	Chemist I	CMT1-96-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		RO 2
47	Chemist I	CMT1-95-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		RO 4-B

48	Chemist I	CMT1-110-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		RO 8
49	Chemist I	CMT1-111-2007	11	₱ 242,148.00	Bachelor's Degree in Chemistry	None required	None required	RA 1080		RO 8
50	Legal Assistant I	LEA1-239-2007	10	₱ 224,616.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		LPS
51	Admin Officer II (Financial Analyst I)	ADOF2-8-2007	11	₱ 242,148.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		FMS
52	Admin Officer I (Record Officer I)	ADOF1-19-2007	10	₱ 224,616.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		LS
53	Admin Asst. III (Computer Operator III)	ADAS3-13-2007	9	₱ 209,676.00	Completion of 2 years' studies in college	2 years relevant experience	8 hours of relevant training	CSC Sub-Professional or 1st Level Eligibility		POS
54	Admin Asst II (Property Custodian II)	ADAS2-22-2007	8	₱ 195,384.00	Completion of 2 years' studies in college	1 year relevant experience	4 hours of relevant training	CSC Sub-Professional or 1st Level Eligibility		ARMM
55	Admin Asst II (Property Custodian II)	ADAS2-29-2007	8	₱ 195,384.00	Completion of 2 years' studies in college	1 year relevant experience	4 hours of relevant training	CSC Sub-Professional or 1st Level Eligibility		RO 4-B
56	Admin Asst II (Disbursing Officer II)	ADAS2-43-2007	8	₱ 195,384.00	Completion of 2 years' studies in college	1 year relevant experience	4 hours of relevant training	CSC Sub-Professional or 1st Level Eligibility		FMS
57	Laboratory Technician II	LABT2-85-2007	8	₱ 195,384.00	Completion of 2 years' studies in college	1 year relevant experience	4 hours of relevant training	CSC Sub-Professional or 1st Level Eligibility		CAR
58	Laboratory Technician II	LABT2-84-2007	8	₱ 195,384.00	Completion of 2 years' studies in college	1 year relevant experience	4 hours of relevant training	CSC Sub-Professional or 1st Level Eligibility		LS
59	Laboratory Technician II	LABT2-97-2007	8	₱ 195,384.00	Completion of 2 years' studies in college	1 year relevant experience	4 hours of relevant training	CSC Sub-Professional or 1st Level Eligibility		RO 1
60	Laboratory Technician II	LABT2-89-2007	8	₱ 195,384.00	Completion of 2 years' studies in college	1 year relevant experience	4 hours of relevant training	CSC Sub-Professional or 1st Level Eligibility		RO 3

61	Laboratory Technician II	LABT2-98-2007	8	₱ 195,384.00	Completion of 2 years' studies in college	1 year relevant experience	4 hours of relevant training	CSC Sub-Professional or 1st Level Eligibility		RO 7
62	Administrative Assistant I (Secretary I)	ADAS1-30-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 3
63	Prison Guard II	PRISG2-60-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 11
64	Prison Guard II	PRISG2-152-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 12
65	Prison Guard II	PRISG2-153-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 12
66	Prison Guard II	PRISG2-118-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 13
67	Prison Guard II	PRISG2-80-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 2
68	Prison Guard II	PRISG2-82-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 2
69	Prison Guard II	PRISG2-83-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 2
70	Prison Guard II	PRISG2-108-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 4-A
71	Prison Guard II	PRISG2-88-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 4-B
72	Prison Guard II	PRISG2-144-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 7
73	Prison Guard II	PRISG2-110-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 8

74	Prison Guard II	PRISG2-137-2007	7	₱ 183,048.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		RO 9
75	Administrative Aide VI (Electrician II)	ADA6-44-2007	6	₱ 172,080.00	High School Graduate or Completion of Relevant vocational/Trade School	None required	None required	Electrician (Building Wiring) (-250 volts) (MC 11 s. 96 Cat I)		ACAD
76	Administrative Aide VI (Fiscal Clerk)	ADA6-38-2007	6	₱ 172,080.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		FMS
77	Animal Keeper II	AK2-84-2007	6	₱ 172,080.00	Must be Able to Read and Write	None required	None required	None Required (MC 11 s. 96 Cat III)		POS/K9
78	Animal Keeper II	AK2-88-2007	6	₱ 172,080.00	Must be Able to Read and Write	None required	None required	None Required (MC 11 s. 96 Cat III)		POS/K9
79	Animal Keeper II	AK2-94-2007	6	₱ 172,080.00	Must be Able to Read and Write	None required	None required	None Required (MC 11 s. 96 Cat III)		POS/K9
80	Administrative Aide VI (Comm. & Equipt. Operator II)	ADA6-23-2007	6	₱ 172,080.00	Completion of 2 years' studies in college	None required	None required	Appropriate License (MC 11, s 96 Cat II)		RO 5
81	Administrative Aide VI (Comm. & Equipt. Operator II)	ADA6-12-2007	6	₱ 172,080.00	Completion of 2 years' studies in college	None required	None required	Appropriate License (MC 11, s 96 Cat II)		ARMM
82	Communication Affairs Assistant I	CAA1-70-2007	5	₱ 161,772.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		PECIS
83	Administrative Aide IV (Budgeting Aide)	ADA4-14-2007	4	₱ 152,088.00	Completion of 2 years' studies in college	None required	None required	CSC Sub-Professional or 1st Level Eligibility		FMS
84	Laboratory Aide II	LABA2-86-2007	4	₱ 152,088.00	Elementary School Graduate	None required	None required	None Required (MC 11 s. 96 Cat III)		LS
85	Administrative Aide III (Driver I)	ADA3-88-2007	3	₱ 142,968.00	Elementary School Graduate	None required	None required	Driver License (MC 11 s. 96 Cat II)		RO 13
86	Administrative Aide III (Driver I)	ADA3-9-2007	3	₱ 142,968.00	Elementary School Graduate	None required	None required	Driver License (MC 11 s. 96 Cat II)		RO 2
87	Administrative Aide III (Driver I)	ADA3-43-2007	3	₱ 142,968.00	Elementary School Graduate	None required	None required	Driver License (MC 11 s. 96 Cat II)		RO 4-B

88	Administrative Aide III (Driver I)	ADA3-19-2007	3	₱ 142,968.00	Elementary School Graduate	None required	None required	Driver License (MC 11 s. 96 Cat II)		RO 6
89	Administrative Aide III (Driver I)	ADA3-79-2007	3	₱ 142,968.00	Elementary School Graduate	None required	None required	Driver License (MC 11 s. 96 Cat II)		RO 9
90	Administrative Aide III (Utility Worker II)	ADA3-65-2007	3	₱ 142,968.00	Must be Able to Read and Write	None required	None required	None Required (MC 11 s. 96 Cat III)		RO 4-A
91	Administrative Aide III (Utility Worker II)	ADA3-76-2007	3	₱ 142,968.00	Must be Able to Read and Write	None required	None required	None Required (MC 11 s. 96 Cat III)		RO 9
92	Administrative Aide III (Utility Worker II)	ADA3-85-2007	3	₱ 142,968.00	Must be Able to Read and Write	None required	None required	None Required (MC 11 s. 96 Cat III)		ACAD
93	Administrative Aide II (Messenger)	ADA2-13-2007	2	₱ 134,400.00	Elementary School Graduate	None required	None required	None Required (MC 11 s. 96 Cat III)		RO 1

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 15, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RESTIE R LAMORENA

OIC, AHRS

PDEA Bldg NIA Northside Rd Nat'l Government

ahrs@pdea.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.