

Republic of the Philippines
PHILIPPINE DRUG ENFORCEMENT AGENCY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE DRUG ENFORCEMENT AGENCY in the CSC website:

ELYVENSON D. PLAZA

HRMO

Date: October 25, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
2	Director II	DIR2-31-2007	26	P111,742.00	Master's Degree or Certificate in Leadership and Management from CSC	120 hours of Supervisory/ Management Training and Development	5 years of Supervisory/ Management Experience	Career Service (Professional) Second Level Eligibility	Minimum required Proficiency Level as stated in CSC MC No 5 Series of 2016	RO I

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 7, 2021**.

1. Letter of Application/Intent Letter;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Photocopy of certificate of eligibility/rating/license; and
4. Performance rating **in the last two (2) rating period** (if applicable)

Note: Other documentary requirements will be required prior to the appointment of successful applicants

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ELYVENSON D. PLAZA

Acting Director, HRMS

Pinyahan, Quezon City

pdea.hrmpsb@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED. ONLY SHORTLISTED APPLICANTS WILL BE NOTIFIED.