

Republic of the Philippines  
**PHILIPPINE DRUG ENFORCEMENT AGENCY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE DRUG ENFORCEMENT AGENCY in the CSC website:

**ELYVENSON D. PLAZA**

HRMO

Date: October 20, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Director III	DIR3-18-2007	27	P126,267.00	Master's Degree or Certificate in Leadership and Management from CSC	120 hours of Supervisory/ Management Training and Development	5 years of Supervisory/ Management Experience	Career Service (Professional) Second Level Eligibility	Minimum required Proficiency Level as stated in CSC MC No 5 Series of 2016	CAR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 31, 2021**.

1. Letter of Application/Intent Letter;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Photocopy of certificate of eligibility/rating/license; and
4. Performance rating **in the last two (2) rating period** (if applicable)

*Note: Other documentary requirements will be required prior to the appointment of successful applicants*

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**ELYVENSON D. PLAZA**

Acting Director, HRMS

Pinyahan, Quezon City

[pdea.hrmps@gmail.com](mailto:pdea.hrmps@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED. ONLY SHORTLISTED APPLICANTS WILL BE NOTIFIED.