

Republic of the Philippines
PHILIPPINE DRUG ENFORCEMENT AGENCY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE DRUG ENFORCEMENT AGENCY in the CSC website:
ATTY ROSELYN A BORJA, CPA

HRMO

Date: July 8, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Director III	DIR3-14-2007	27	P123,839.00	Master's Degree or Certificate in Leadership and Management from CSC	120 hours of supervisory/ management training and development	5 years of Supervisory/ management Experience	Career Service (Professional) Second Level Eligibility	Minimum required Proficiency Level as stated in CSC MC No 5 Series of 2016	HRMS
2	Director III	DIR3-22-2007	27	P123,839.00	Master's Degree or Certificate in Leadership and Management from CSC	120 hours of supervisory/ management training and development	5 years of Supervisory/ management Experience	Career Service (Professional) Second Level Eligibility	Minimum required Proficiency Level as stated in CSC MC No 5 Series of 2016	RO IV-A

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 20, 2020

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY ROSELYN A BORJA, CPA

Director, HRMS

PDEA Building NIA Northside National

ahrs@pdea.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED. ONLY SHORT LISTED APPLICANT WILL BE NOTIFIED